



MCI Supplier Code of Conduct

MCI 供应商行为准则

Corporate Social Responsibility is a cornerstone of our business, and as an organization we have a commitment to creating, and producing memorable events and projects in the most ethical, safe, and environmentally and socially responsible way.” – Roger Tondeur, President of MCI

“企业社会责任是我们商业行为的基石，并且作为一个组织，我们承诺致力于用最道德，安全，环保和有责任感的方式来创造和举办令人难忘的会议。” MCI 董事长， Roger Tondeur 说道。

As signatories of the UN Global Compact, MCI Group is committed to promoting sustainable practices in the meetings industry. This Supplier Code of Conduct (SCC) sets our minimum expectations for the purchases our suppliers make on behalf of our company or our clients. MCI shall apply this code of conduct as one of the criteria used in the selection of business partners and suppliers and strongly encourage that suppliers and their subcontractors/suppliers follow and support this code.

作为联合国全球契约的签署成员，MCI致力于宣传促进会议行业的可持续行为。这份供应商行为准则代表MCI与MCI客户对我们的供应商提出的最基本的要求。MCI将这种道德规范作为选择业务合作伙伴和供应商的标准之一，并强烈鼓励所有供应商及其分包商严格遵守并支持这份准则。

1. Legal and Ethical Requirements 法律和道德要求

MCI requires our partners and suppliers, as well as their sub-contractors, to comply with national and other applicable laws of the country of manufacture of products including those laws relating to labour, worker health and safety, and the environment.

MCI要求我们的合作伙伴和供应商，以及其分包商，遵从国内和其他相关产品制造商所在国的对应的法律。这些法律与工作，员工健康和安​​全，以及环境相关的内容。

2. Child and Forced Labour 童工和强制性劳工

MCI is committed to the promotion of human rights. MCI suppliers and their sub-contractors may not use any child, forced or illegal labour to manufacture products or to provide services. MCI relies on suppliers and their sub-contractors to be able to show that they purchase no products, or support in any way, business that harms children or benefits from child, forced or illegal labour. MCI defines a child as any person less than 15 years of age.

MCI致力于维护人权。MCI供应商及其分包商不得雇用任何童工以及任何类型强制性或非自愿劳工来生产商品或提供服务。MCI信赖那些能够证明其并没有购买或涉及会对儿童造成伤害、致使儿童利益受损的产品，反对雇用强制性或非自愿劳工的供应商及其分包商。MCI将



儿童定义为任何年龄低于15岁的自然人。

3. Disciplinary Practices 道德规范

MCI suppliers and their sub-contractors will treat workers with respect and dignity and ensure workers are not subjected to any form of physical, sexual, psychological, verbal harassment or abuse.

MCI供应商及其分包商需尊重雇员。辱骂，性骚扰以及攻击行为，不论是身体，心理或言语上的均不可接受。

4. Wages and Benefits 薪资与福利

MCI suppliers and their sub-contractors will recognize that wages are essential to meeting employees' basic needs and will make every effort to ensure that workers receive wages that meet basic needs by local standards.

MCI的供应商及其分包商需要认识到工资是所有员工用以满足日常需要的必需品，并且会根据当地标准，竭尽所能地确保每位员工都能收到与其为MCI工作所付出时间相匹配的工资。

5. Discrimination 反歧视

MCI suppliers and their sub-contractors will consider employees for positions on the basis of their qualifications and abilities. MCI will not work with suppliers who discriminate on the basis of race, gender, political or religious beliefs, social, ethnic or national origin, marital status, age sexual orientation, or disability.

MCI供应商和分包商需要根据员工的资质和能力，来为其安排职位。MCI绝不会和存在种族、性别、政治及宗教信仰、社会、民族及国籍、婚姻状况、年龄、性取向以及残疾等方面的歧视的供应商合作。

6. Health and Safety 健康与安全

MCI suppliers and their sub-contractors will:

MCI要求所有供应商及其分包商做到：

- Provide their workers with safe and healthy work environments in compliance with country and local health and safety laws and regulations.

严格遵守本地关于工作场所的健康和安全方面的法律法规，确保为员工提供安全和有利健康的工作环境

- Take adequate steps to prevent accidents or injuries to health arising out of, associated with, or occurring in the course of work.

采取合理的预防措施，防止在工作过程中发生的或者伴随产生的事故以及人身伤害。

7. Environmental Commitment 环境承诺

We encourage and expect a strong environmental commitment and aggressive efforts to protect and restore the natural environment. We will favour partners who:

我们鼓励并强烈承诺环保并通过积极的努力来保护和恢复自然环境。因此我们要求供应商：



- Have a management system demonstrating environmental commitment and improvement
拥有对环境承诺和改进的管理系统
- Eliminate toxic and hazardous substances from products and operations
消除产品和营运中产生的有毒有害物质
- Increase efficiency and thereby minimize pollution and waste
提高效率，从而最大限度的减少污染和浪费
- Reduce use of natural resources including raw materials, energy and water
减少对自然资源的使用，包括原材料，能源和水
- Promote the use of renewable energy through support of innovation and integration in operations
通过支持业务的创新和营运整合，促进对可持续能源的利用

8. Reporting and Certification 报告和认证

MCI seeks to work with business partners who have published commitments and performance to environmental and social responsibility. We encourage all suppliers to seek industry specific third party certification as a way to express their commitment. MCI has a clear preference for the following certification schemes and frameworks: GRI, Green Globe, Swan, ISO and LEED. Other certifications will be considered, though additional performance measures may be requested as evidence of an engaged commitment to Corporate Social Responsibility.

MCI 寻求和公开承诺和采取行动保护环境及体现社会责任的企业成为合作伙伴。我们鼓励所有供应商以进行产业第三方认证的方式来承诺。MCI 明确倾向于下列认证计划：GRI, Green Globe, Swan, ISO 和 LEED。其他认证也在参考范围之内，但可能会需要额外的绩效评估作为企业社会责任承诺保证的证明。

9. Partnership 合作

MCI understands that sustainability requires collaboration and engagement with all its suppliers. MCI invites suppliers who respect its code of conduct to join the effort to promote more responsible business practices and to actively do their utmost to achieve the standards outlined here.

MCI 理解可持续发展需要所有供应商的合作与参与。MCI 邀请尊重这份行为准则的供应商与我们共同努力推动更多有责任感的商业活动并且积极主动地以最大限度的做到以上所列出的标准。

I assert that _____ (company) supports these initiatives in act and spirit
我保证 _____ (公司) 会以实际行动和精神来支持这些措施。

Name 姓名 (senior manager 高级经理) _____

Position 职位 _____

For more information on MCIs Sustainability Policies and Performance please consult www.mci-group.com/csr 关于更多 MCI 可持续相关政策和执行情况，请咨询：www.mci-group.com/csr。